

## IEEE GLOBAL HUMANITARIAN TECHNOLOGY CONFERENCE (GHTC)

Technology for the Benefit of Humanity



# GHTC 2018

IEEE Global Humanitarian Technology Conference  
DoubleTree By Hilton San Jose, California, USA — October 18 – 21, 2018

GHTC 2018. October 18-21, San Jose CA

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*Abstracts deadline 21-April-2018*

## IEEE GHTC 2018 Poster Presentation Guidelines

The following are guidelines for poster presentations associated with accepted papers at the IEEE GHTC 2018 conference. Poster sessions are a valuable method for authors to present papers and meet with interested attendees for in-depth technical discussions. Therefore, it is important that you display your results clearly to attract people who have an interest in your work and your paper.

You are solely responsible for the creation of your posters. The presentation should base on the approved/accepted paper, but may include updates and related additional content. Only listed authors may present the poster.

For a successful and productive conference, all presenters should adhere to the following guidelines:

- Poster size 3 feet x 4 feet (width by height). Poster board will be provided to hold your poster, and the poster board can be placed either on a table or an easel.
- All presentations are to be in English. You should understand and respond to audience questions in English.
- Your poster should cover the key points of your work. The ideal poster is designed to
  - attract attention
  - provide a brief overview of your work
  - initiate discussion and questions
- The title of your poster should appear at the top in CAPITAL letters about 25mm (1") high.
- The author(s) name(s) and affiliation(s) are put below the title.
- Carefully prepare your poster well in advance of the conference. There will be no time or materials available for last minute preparations at the conference. If you think, you may need certain materials to repair the poster after traveling, bring them with you.
- Use **color** to highlight and make your poster more attractive, by using pictures, diagrams, cartoons, figures, etc., rather than only text wherever possible.
- The smallest text on your poster should be at least 9mm (3/8") high, and the important points should be in a larger font. Make your poster as self-explanatory as possible. This will save your time to use for discussions and questions.
- Presenters are reminded to dress professionally.
  - Contact the poster chair ([suryadip.chakraborty@gmail.com](mailto:suryadip.chakraborty@gmail.com)) or co-chair Dr. Farid Farahmand ([farahman@sonoma.edu](mailto:farahman@sonoma.edu)) immediately if you are unable to attend the conference.